#### **Meeting Minutes**

#### April 7, 2025

The Mayor and Board of Commissioners of the City of Sweetwater met in a special called meeting on Monday, April 7, 2025 at 4:30 p.m. at City Hall. Auditors Richard Hill and Ann Caver were present to give an in-depth report on the audit ending 2024. They discussed results of the Comptrollers Investigation and gave the board ample time to ask questions. No action was taken. The meeting was adjourned at 4:50 p.m.

The regular monthly meeting resumed at 5 p.m. at City Hall. Mayor Doyle F. Lowe called the meeting to order with Commissioners present being: Lamar Hughes, Sam Moser, Alan Richeson, JoAnna Jinks, and James H. Stutts. A quorum was present. City Attorney John W. Cleveland was absent.

Commissioner Moser moved to approve the minutes from the regular monthly meeting of March 3, 2025 and the workshop of March 24, 2025. The motion was seconded. All voted in favor, with none opposed. The motion was carried.

Mayor Lowe presented Recorder Sonya Crush her certification from the Tennessee Secretary of State.

After the Recorder's report, Commissioner Hughes moved to approve the distributions for the month of February 2025. The motion was seconded. All voted in favor, with none opposed. The motion was carried.

Richard Hill and Ann Caver of Mitchell, Emert and Hill were present to present audit results for the year ending June 30, 2024. They advised the city was issued a clean report, an unmodified opinion with no findings and no instances of non-compliance and no significant deficiencies or material weaknesses in internal controls.

No one was present to make a public comment on actionable items.

A public hearing was opened to take comment on the following:

A Resolution to annex 2.49 acres on Edgewood Drive and the related plan of service . Ordinance No. 1047 to amend Title 8 regarding alcoholic beverages

No written or oral comments were given. The public hearing was closed at 5:16p.m.

In Old Business, Commissioner Moser moved to approve Ordinance No. 1047 to amend Title 8 regarding alcoholic beverages on second and final reading. The motion was seconded. Upon Roll Call Voting, the Ayes were as follows: Commissioners Hughes, Moser, Richeson, and Stutts. Nays: Commissioner Jinks. The motion was carried.

In New Business Commissioner Hughes moved to approve a Resolution to annex 2.49 acres on Edgewood Drive and the related plan of service. The motion was seconded. Upon Roll Call Voting, the Ayes were as follows: Commissioners Hughes, Moser, Richeson Jinks and Stutts. The motion was carried.

### Resolution No. 04-07-2025

A RESOLUTION to Annex Certain Territory Upon Written Consent of the Owners and to Incorporate the Same within the Boundaries of the City of Sweetwater, Tennessee, to wit:

Approximately 2.49 acres on Edgewood Dr/Old Hwy 68, Sweetwater, TN 37874 (Subdivided portions of Tax Map 023, Parcel 086.00).

WHEREAS, the City of Sweetwater, Tennessee, having been petitioned by interested persons, proposes the extension of its corporate limits by the annexation of certain territory into the city limits; and

WHEREAS, the owners of all property within the territory proposed for annexation have given their written consent by notarized petition so that a referendum is not required; and

WHEREAS, a copy of this resolution, describing the territory proposed for annexation, was promptly sent by the City of Sweetwater to the last known address listed in the office of the property assessor for each property owner of record within the territory proposed for annexation, with such being sent by first class mail and mailed no later than fourteen (14) calendar days prior to the scheduled date of the hearing on the proposed annexation by owner consent; and

WHEREAS, this resolution was also published by posting copies of it in at least three (3) public places in the territory proposed for annexation and in a like number of public places in the City of Sweetwater, and by publishing notice of the resolution at or about the same time in The BUZZ, a newspaper of general circulation in such territory and the City of Sweetwater; and

WHEREAS, a plan of services for the area proposed for annexation is attached as Exhibit A hereto, which plan of services addresses the same services

and timing of services as required in Tennessee Code Annotated § 6-51-102; and

WHEREAS, the proposed annexation and plan of services were submitted to the Sweetwater Regional Planning Commission for study, and it has recommended the same; and

WHEREAS, notice of the time, place and purpose of a public hearing on the proposed annexation and the plan of services was published in a newspaper of general circulation in the City of Sweetwater, not less than fifteen (15) days before the hearing, which notice included the locations of a minimum of three (3) copies of the plan of services for public inspection during all business hours from the date of notice until the public hearing; and

WHEREAS, a public hearing on the proposed annexation and plan of services was held by the governing body on April 7, 2025.

NOW, THEREFORE, BE IT RESOLVED by the City of Sweetwater, Tennessee as follows:

A. That the following territory, as shown on the Map Attachment and corresponding plat referenced below, is hereby annexed and incorporated into boundaries of the City of Sweetwater, Tennessee, to be effective as of April 7,2025, to-wit:

Situated in the (1<sup>st</sup>) Civil District of Monroe County, Tennessee, and being known and designated as all of Lots 1-7 as shown on the plat of survey for Kim Green, being a subdivision to Monroe County, Tennessee. Said Lots 1-7 containing 2.49 acres, more or less, and being according to the survey of Nicholas Barnes, Tennessee Registered Land Surveyor No. 2751, dated December 27, 2024 and bearing Project #24-408. The address of the surveyor is Nicholas Barnes, 823 Hwy 307, Niota, TN 37826.

Being a part of that property conveyed to Kimberly Ann Green and Chelsey Gray by Warranty Deed from Langdale Forest Products Company, dated October 28, 2020, and recorded in Book WD 417, page 294, in the Monroe County Register

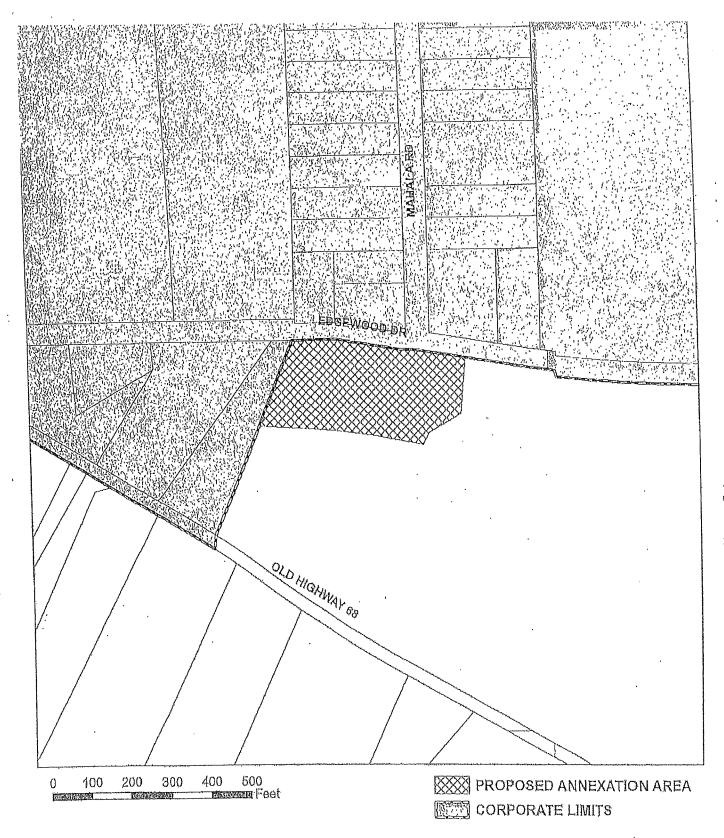
•	Mayor
Attest:	,
•	,
City Recorder	
	1
Prepared by:	
City Planner	
Approved as to Form and Legality this	day of, 2025,
	• •
City Attorney	

# Resolution No. 04-07-2025 EXHIBIT A

Pursuant to the provisions of <u>Tennessee Annotated Code</u> Section 6-51-102, there is hereby adopted the following plan of service;

- 1. Police- The Sweetwater Police Department will provide patrolling, rádio responses to calls, and other routine police services, using present personnel and equipment immediately upon the effective date of annexation.
- 2. Fire- The Sweetwater Fire Department will provide fire protection using present personnel and equipment immediately upon the effective date of annexation.
- 3. Water-Public Water is currently available for domestic use along Edgewood Dr., near the proposed property. Extension of the service onto the property for domestic use and fire protection would have to be provided by the owner/developer under policies established by the Sweetwater Utilities Board.
- 4. Sewer-Public Sewer is currently unavailable in the area. Public sewer could be provided to the annexed area at such time the property is developed and at the expense of the owner/developer. The city has no plans to extend sewer service to the area.
- 5. Gas- Natural gas service is currently unavailable to the area. However, at such time gas service becomes available to the area, said service will be provided under policies established by the Sweetwater Utilities Board.
- 6. Electric-Electric service is currently available to the area via existing service lines located along Edgewood Dr. that can be extended further into the annexed area. Any provision of electric service will continue under policies established by the Sweetwater Utilities Board.

- 7. Garbage Collection- Garbage Collection will be provided to the area in accordance with policies set by the City of Sweetwater immediately upon the effective date of annexation.
- 8. Street-Edgewood Dr. is a city-maintained road and will remain a city road once the property is annexed into the City Boundary. Any proposed new or additional streets must be provided by the developer and must meet all city standards, per City of Sweetwater Subdivision Regulations, prior to being adopted as city streets.
- 9. Planning and Zoning-The planning and zoning jurisdiction of the city will be extended to the annexed area immediately upon the effective date of annexation. City planning will thereafter encompass the annexed area. A zoning plan will be adopted immediately following the effective date of annexation.
- 10. Street Lighting- Street Lighting is currently not provided to the area, but at such time that the property is developed, said service will be provided as needed under policies established by the Sweetwater Street Department.
- 11. Recreation-Existing recreational facilities, parks, etc. are available immediately upon the effective date of annexation to the population of the annexed area.



## PROPOSED ANNEXATION

Map prepared by: East Tempessee Devolopment District Geographic information Systems Alcoa, Tonnessee Map printed; Febiliary 12, 2025 This is not an engineering map. Sweetwater, Tennessee

Map Attachment For Resolution # 04-07-2025



Commissioner Moser moved to approve a Resolution developing an Adventure Tourism District. The Motion was seconded. All voted in favor, with none opposed. The motion was carried.

#### City of Sweetwater, TENNESSEE

#### RESOLUTION

A RESOLUTION OF THE CITY OF SWEETWATER, TENNESSEE DECLARING ITS INTENT TO PARTICIPATE IN THE TENNESSEE ADVENTURE TOURISM AND RURAL DEVELOPMENT ACT OF 2011 BY DEVELOPING AN ADVENTURE TOURISM DISTRICT PLAN

WHEREAS, Tennessee Code Annotated 11-11-204 states that a local governing body may, by two-thirds (2/3) vote of its governing body, authorize the creation of a district within the boundaries of such governing body as an adventure tourism district by developing an adventure tourism plan;

WHEREAS, adventure tourism such motorized trail riding, all-terrain vehicles, mountain biking and road biking offers economic development opportunities for all businesses in Sweetwater;

WHEREAS, the City of Sweetwater will work closely with the State of Tennessee Economic and Community Development and Department of Revenue to ensure approval of the adventure tourism plan; and

WHEREAS, the City of Sweetwater will develop regulations pursuant to TCA 55-8 101 upon approval of the adventure tourism district plan.

Passed and so ordered this the 7<sup>th</sup> day of April, 2025, the public welfare requiring it.

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Mayor				•		
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		production of the second				
		· City Reco	order			

Commissioner Moser moved to approve a Resolution approving a Capital Improvement Plan for 2026-2030. The motion was seconded. All voted in favor, with none opposed. The motion was carried.



#### RESOLUTION

WHEREAS, the City Charter requires adoption of a Capital Improvement Program annually by the Mayor and Board of Commissioners: and,

WHEREAS, the Mayor and Board of Commissioners has reviewed the capital needs and projected program for fiscal years ending 2026-2030: and,

NOW, THEREFORE, be it resolved by the Mayor and Board of Commissioners of the City of Sweetwater, in regular meeting assembled, that the attached Review and Summary of the Capital Improvement Program is adopted for the fiscal years ending 2026 through 2030 for budgeting and planning purposes as required by the City Charter.

Resolved this	day of	, 2025.		
	•			
•				
Mayor	•	ATTEST:	City Recorder	

026-2030	Vers Ending lung 60											
026-2030	Year Ending June 30,	1	2026		2027		2028	•	2029		2030	
RE DEPARTMENT												
ew aerlal (ladder) truck	grant					e	1 000 000					
umper Truck	FEMA grant			\$	60,000	\$	1,080,000					
ruck	Budgel Budgel			Ψ	טטטןטט				ç	\$	300,000	
Ire hall #2 Roof	Budget \$		25,000	\$	16,000	\$	15,000	\$		\$	15,000	
quipmeni Ire heli maintenance	Budgel \$			\$		\$		\$		\$	20,000	
OTALS	500801			\$		\$		\$		\$	335,000 \$	1,615,00
,	•			•	,	•		•	•		•	
POLICE DEPARTMENT	_											
Replace vehicles	budget/Note \$			\$	105,000	\$		\$·		\$	105,000	
Equipment		ì	15,000	\$	15,000	\$		\$	15,000	\$	15,000	
olice training Facility	Budget/Grant			\$	100,000	\$	125,000				15 000	
Entry Team Equipment		þ	25,000	\$	25,000					\$	15,000	
Public safety bidg expansion		ŝ	50,000	\$	50,000							
Patrol Rifles	budget			\$	25,000	\$	ED 000					
Senerator	budget/Grant	'n	20,000	\$	20,000	\$	50,000 20,000	\$	20,000	\$	20,000	
Jpgrade cameras (Incl body cams)	Budget/Grant budget/ DF	\$ \$	14,000	\$	14,000	φ \$	14,000	\$		\$	34,000	
Compulers FOTALS		φ \$	124,000	\$	354,000	\$	329,000			\$	•	\$ 1,150,0
OTALS		Ψ	124,000	ų	004,000	Ψ	020,000	Ψ	10 11000	Ψ	100,000	4 1110010
PARKS/RECREATION												
softball fields	grant/budget	•				\$	20,000					
Iralls/greenways	budget/grant									\$	600,000	
soccer fields	budget	\$	5,000					\$	15,000			
baseball fields	budgel									\$	16,000	
football fleld	budgel			\$	15,000							•
multl-use fleld	budgel		•			\$	6,000				•	
Baskelball Court	budgel					\$	25,000					
Walking Trail Cameras & Power	Grant			\$	25,000							
Flatbed Truck (Used)	budgel				•	\$						
Playground surfacing	budget			\$	5,000	\$	20,000					
Bandsland repairs	budgel/donalions budgel	\$	10,000	Φ	0,000							
Rec Complex building updates Football field bleachers	granVbudget	ψ	Ισίζου					\$	500,000			
Engleman Park Improvements	grant/budget	\$	6,000					Ψ	000,000	\$	20,000	
Splash pad mainlenance	budgel	٣	0,000		1			\$	10,000	7	,	
Building Improvements	budget	\$	10,000		•			,				
Resurfacing walking track	granVbudget	,	•	\$	35,000	)						
pool improvements	budget/LPRF	\$	550,000	\$	650,000	) (	\$ 5,000	\$	5,000	\$	5,000	
landscaping	Budget	\$	7,500	\$	7,500	) :	\$ 7,500	\$	7,500	\$	8,000	
volleyball court	budgel							\$	15,000			
Replace score boards	budget	\$	7,500									
surveillance	budget	\$	15,000				A 22.25-				45 555	
mowers & equipment & Tractor	budget	\$	16,000	) \$	\$ 30,000	J	\$ 60,000		£ 000	\$	15,000	
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trucks	budget	\$	627.000	) 5	\$ 682.50	n	\$ 172,600		657.500	\$	60,000	\$ 2,652.
TOTALS		Ф	027,000	, ,	p 002,00	U	\$ 172,000	Ψ	001,000	ф	010,000	יש בייסטבי
STREETS												
SSA Equipment	SSA .	\$	5,000	) :	\$ 25,00	0	\$ 25,000	\$	160,000	\$	25,000	
Street Sweeper	Bond/ Debt Servi		8,000		\$ 8,00		\$ 8,000		8,000		8,000	
Garage Building Improvements	General	\$	30,000		\$ 30,00		\$ 30,000	\$	30,000	\$	30,000	
Pedestrian Safety Signs & Amenition	es GF/SSA	\$	5,000	) ;	\$ 60,00		\$ 5,000	\$	50,000			
Guardrall Repair	SSA	\$	50,000		\$ 50,00		\$ 50,000		50,000			
Sidewalk extentions & additions	GF/SSA	\$	25,000		\$ 25,00		\$ 100,000		100,000			
Catch Basins & Tiles	SSA	\$	30,000		\$ 30,00		\$ 30,000	) \$	15,000	\$	15,000	
Engineering fee for STP project	SSA/budgel	\$	26,000		\$ 25,00				1	_		
Drains & Sinkhole Repairs	SSA/budget	\$	100,000		\$ 100,00		\$ 100,000	\$	100,000	\$	100,000	
Multimodal sidewalk on Main Stree	et SSA/ Grant	\$	450,00		\$ 450,00						doc 000	
TAP Grant	SSA/Grant	\$			\$ 100,00		φ 4ε0.00°	1 m	450.000	\$		
Paving	budget/SSA	\$			\$ 150,00		\$ 150,000		150,000 15,000			
street signs TOTALS	budget	\$ \$			\$ 15,00 \$ 1,793,00		\$ 15,000 \$ 743,000				15,000 1,684,000	\$ 7,139
								. a	L.Z.Ori.UUU			

	budgel budgel	*****	15,000 4,500 5,000	****	16,000	***	15,000	****	15,000 4,600 5,000 15,000 15,000 10,000 68,000	*** ****	2,000 15,000 4,500 16,000 15,000 100,000 69,000 220,500	Ş	865,500
GENERAL GOVERNMENT Library Improvements Fire Truck allotment Grant matching funds Public wifi Building Improvement Projects Biggs House Foundation & Roof	budgel budgel budgel budgel/granl hudgel budgel/granl	6000	250,000 10,000 10,000 6,000		15,000 250,000 10,000 10,000 5,000 50,000		250,000 250,000 10,000 10,000 6,000	\$	10,000 10,000 5,000	\$ \$	10,000 10,000 6,000		
TMI Property parking Industrial dev. Decorations & Christmas Lights Truck for IT Downlown Improvements	budgel budgel loan/granl budgel/donations budgel General Fund	\$ \$	10,000 10,000 60,000	\$	10,000 10,000 15,000	\$	35,000 10,000 5,000 35,000 15,000	\$	1,000,000 10,000 6,000	\$ \$	10,000 6,000 16,000		
Community Center Capital Recycling program Complete grades Radio & Repeater expansions 1-75 Infrastructuro	debt/ grant budget/grant budget Grant Budget/grant	\$	2,000,000 10,000 40,000	\$	2,600,000 50,000 10,000 40,000	ı ı `\$	1,000,000 10,000 40,000	\$	25,000 10,000 250,000 40,000	\$ \$	10,000 60,000 40,000		
School capital projects City Hall School technology upgrades ADA upgrades ADA Duok Park Homecoming bridge Access Road 1-75 exits	budget budget/debt budget budget/grant budget/grant Grants	\$	25,000	Ş	40,000 25,000 10,000	)	25,000 10,000 50,000	\$ \$	25,000 10,000 6,000,000	\$ \$	5,000,000 25,000 10,000		
TOTALS SUMMARY Fire Police		\$	124,000	) :	\$ 85,00 \$ 354,00	0 \$ 0 \$	1,115,000 329,000	) \$	154,000	\$	189,000	\$	19,650,000
Parks/Reo Streels Planning, Dev, Tourlsm Gen Govt. TOTALS				0 : 0 :	\$ 882,60 \$ 1,793,00 \$ 127,60 \$ 3,085,00 \$ 6,127,00	0 \$	743,000 128,600 1,610,00	) \$ 0 \$	1,253,000 182,500 7,416,000	3	1,684,000		33,072,000

Commissioner Moser moved to approve Ordinance No. 1048 to amend the privilege tax upon the occupancy in any hotel, short-term rental, air B&B on first reading. The motion was seconded. Upon Roll Call Voting the Ayes were as follows: Commissioners Hughes, Moser, Richeson and Stutts. Nays being: Commissioner Jinks. The motion was carried.

Commissioner Richeson moved to execute an Interlocal agreement for fire and rescue services. The motion was seconded. All voted in favor, with none opposed. The motion was carried.

#### INTERLOCAL AGREEMENT FOR

#### **AUTOMATIC RESPONSE OF**

## FIRE AND RESCUE SERVICES

THIS AGREEMENT entered as of th	eday of	, 20
by and between Christianburg Voluntee	Fire Department, l	North
Monroe Volunteer Fire Department, and	l Tri-Community Vo	lunteer Fire
Department, and the City of Sweetwate	r.	

WHEREAS, Sections 12-9-101 through 12-9-109, *Tennessee Code Annotated*, authorizes public agencies of the state to enter into interlocal agreements; and

WHEREAS, Sections 6-54-601 through 6-54-603, *Tennessee Code* Annotated, specifically authorizes incorporated cities to enter into agreements with counties for firefighting assistance: and

WHEREAS, the parties hereto desire to avail themselves of the authority conferred by these laws: and

WHEREAS, the purpose of this agreement is to provide each of the parties through their cooperation, a predetermined plan by which each might render aid to the other as needed for firefighting, rescue, or related technical support services under specific arrangements as provided herein: and

WHEREAS, it is deemed in public interest for the parties hereto to enter into an agreement for automatic response with regard to firefighting, rescue, or related technical support services to provide aid as needed to assure each party of adequate depth of protection.

NOW THEREFORE, pursuant to *Tennessee Code Annotated* 6-54-601 and 12-9-102 *et seq.*, and in consideration of the mutual covenants contained herein, the parties agree as follows:

- 1. The parties agree to provide automatic response to the specific industrial, commercial and selected other properties as listed on Exhibit 1 as attached to this document and further, to provide automatic response to certain areas called "Automatic Response Zones" as the boundaries and criteria that must be met of such zones are described in Exhibit 2 attached to the document.
- 2. Automatic response is defined as the simultaneous dispatch and response of two or more fire departments to the same property, area, or zone regardless of the actual location or jurisdiction of the property.
- 3. No department has a duty to respond if they feel their department can not meet their Standard Operating Procedures as per *Tennessee Code Annotated* 58-2-111©.
- 4. This agreement shall be valid between the signed parties when the mayor of City of Sweetwater and fire chiefs of the respective jurisdictions execute it pursuant to the ordinance/resolution of each jurisdiction.
- 5. With the exception of the specific services described in this inter-local agreement, all other requests for aid or assistance

between the parties shall be governed by Tennessee Code Annotated 58-8-101 et seq.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year written above.

Christianburg Volunteer Fire Dept.	Ву:
	Fire Chief
North Monroe Volunteer Fire Dept.	Ву;
	Fire Chief
Tri-Community Volunteer Fire Dept.	Ву:
	Fire Chief
City of Sweetwater	
Mayor	Fire Chief

#### Exhibit 1

#### Structure Fire Automatic Response for specific properties

Monroe County Health Department- 3469 New Highway 68, Madisonville, TN 37354

Monroe County 911 Director and Highway Department- 3473 New Hwy 68, Madisonville, TN 37354

The Lost Sea Adventure- 140 Lost Sea Rd. Sweetwater, TN 37874

East Tennessee Feed & Seed- 3415 New Hwy 68, Madisonville, TN 37354

Watson Chapel Baptist Church- 140 Watson Chapel Rd, Madisonville, TN 37354

The VFW Post 5156- 137 Veterans Rd, Sweetwater, TN 37874

Oldcastle Infrastructure- 2300 US-11, Sweetwater, TN 37874

Fairview Baptist Church- 112 Key Kile Rd, Sweetwater, TN 37874

Christianburg Baptist Church- 295 Fire Department Rd, Sweetwater, TN 37874

Valley Building Supply- 2110 N Hwy 11, Sweetwater Tn 37874

East Tennessee Livestock Center- 2121 Hwy 11 N, Sweetwater, TN 37874

Old Sweetwater Baptist Church- 251 Old Hwy 11, Sweetwater, TN 37874

Jinks Concrete Contractors Inc.- 184 Roy Rd., Sweetwater, TN 37874

#### Automatic Response Zones

Areas West of Sands Road within Christianburg VFD, North Monroe VFD, and Trl-Community VFD Districts.

<u>Automatic Response Criteria:</u> The life threatening emergencies in the Automatic Response Zones to include the following,

Structure Fires with Entrapment

Accidents with Entrapment

Vehicle Fires with Entrapment

#### Exhibit 2

#### Automatic Response received by SFD

Christianburg VFD, North Monroe VFD, and Tri-Community VFD to be paged for Tanker support only in the following areas.

Briarcliff Road- All addresses

Oakland Road- 400-599 addresses of Oakland Road,

Includes areas between Chestnut St to Interstate-75

Commissioner Jinks moved to authorize a three - year agreement with Text my Gov to run concurrently with the last year of the Hyper Reach Contract with the minimum usage. The agreement with Text my Gov is \$5500.00 per year with unlimited usage. The motion was seconded. All voted in favor, with none opposed. The motion was carried.

The meeting was adjourned at 5:35 and reconvened as the Sweetwater Beer Board.

Commissioner Stutts moved to approve an on and off-premises application for a beer permit to Sweetwater Liquors, LLC to be located at 791 New Hwy 68, Sweetwater. The motion was seconded. All voted in favor, with none opposed. The motion was carried.

Restaurant to be located at 793 New Hwy 68, Sweet opposed. The motion was carried.	water. The motion was seconded. All voted in favor, with none
No further action was taken. The meeting was adjou	urned at 5:36 p.m.
This the 7 <sup>th</sup> day of April, 2025.	
Mayor	Attest:

Recorder

Commissioner Moser moved to approve an on-premises application for a beer permit to Jorge Sontay DBA China East